

Fill In The Blanks using **Present Perfect Tense** or **Simple Past Tense** .

- 1) This student \_\_\_\_\_ (**take**) notes during the lecture. He's doing well in the class.
- 2) The lawyers \_\_\_\_\_ (**represent**) the client in court yesterday. The case is still ongoing.
- 3) The assistant \_\_\_\_\_ (**print**) the documents quickly, and the meeting started on time.
- 4) The teacher \_\_\_\_\_ (**explain**) the lesson yesterday, and the students have understood it clearly.
- 5) The company \_\_\_\_\_ (**recruit**) new staff this quarter. They are looking for more candidates.
- 6) The project \_\_\_\_\_ (**take**) longer than expected. They completed it successfully.
- 7) Many of the competitors \_\_\_\_\_ already \_\_\_\_\_ (**complete**) the first round.
- 8) My colleagues \_\_\_\_\_ (**learn**) new software, and they are using it now.
- 9) Some clients \_\_\_\_\_ (**request**) a meeting this week, and we're scheduling them.
- 10) Several directors \_\_\_\_\_ already \_\_\_\_\_ (**make**) their decision, but they wanted to consult with their team before announcing it.
- 11) The manager \_\_\_\_\_ (**approve**) the request, so the team started the work.
- 12) Several wild animals \_\_\_\_\_ just \_\_\_\_\_ (**cross**) the road near the forest.
- 13) Most participants \_\_\_\_\_ (**register**) before the deadline.
- 14) The chef \_\_\_\_\_ (**prepare**) dinner all evening. The guests will arrive soon.
- 15) The company \_\_\_\_\_ (**increase**) its profits last quarter, and expects to do so again this quarter.
- 16) The technicians \_\_\_\_\_ (**install**) the new equipment yesterday. It is now fully operational.
- 17) The partners \_\_\_\_\_ recently \_\_\_\_\_ (**receive**) the updated proposal.
- 18) A student \_\_\_\_\_ (**leave**) their notebook behind, but we found their name inside.
- 19) The engineer \_\_\_\_\_ (**submit**) the report already, and we are waiting for feedback.
- 20) The researchers \_\_\_\_\_ recently \_\_\_\_\_ (**see**) the results. They are drafting a report now.
- 21) The farmers \_\_\_\_\_ (**plant**) new crops this season. They are hoping for a good harvest.
- 22) The final decision \_\_\_\_\_ just \_\_\_\_\_ (**come**) from the board.
- 23) My colleagues \_\_\_\_\_ (**not / complete**) the report on time last week.
- 24) The marketing materials \_\_\_\_\_ already \_\_\_\_\_ (**arrive**) from the printer.
- 25) The customers \_\_\_\_\_ (**wait**) for their orders. The staff is preparing the food now.

# Answer Sheet (C3FB10)

## Present Perfect Tense or Simple Past Tense: Intermediate Level: Fill In The Blanks Quiz 10

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- 1) took
- 2) represented
- 3) printed
- 4) explained
- 5) has recruited
- 6) took
- 7) have / completed
- 8) have learned
- 9) have requested
- 10) have / made
- 11) has approved
- 12) have / crossed
- 13) registered
- 14) has prepared
- 15) increased
- 16) installed
- 17) have / received
- 18) left
- 19) has submitted
- 20) have / seen
- 21) have planted
- 22) has / come
- 23) didn't complete
- 24) have / arrived
- 25) have waited



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