

Fill In The Blanks using **Present Perfect Tense** or **Simple Past Tense** .

- 1) The project manager _____ (**coordinate**) the task last week. The team completed it on schedule.
- 2) The project team _____ (**complete**) the task last Wednesday. The deliverables were sent to the client.
- 3) The system architects _____ (**design**) a new cloud infrastructure. It will handle more traffic.
- 4) The students _____ just _____ (**submit**) their assignments. They are expecting feedback soon.
- 5) The sales manager _____ just _____ (**finalize**) the quarterly targets.
- 6) The employee _____ never _____ (**miss**) a deadline. Their performance has been outstanding.
- 7) The doctors _____ already _____ (**give**) vaccinations. They are preparing for the next round.
- 8) The content managers _____ (**plan**) the content strategy for next quarter. The schedule is ready.
- 9) The students _____ (**write**) their essays already. They are now preparing for the final exam.
- 10) The engineers _____ already _____ (**install**) the equipment. Everything is up and running.
- 11) The contractor _____ (**complete**) the renovations last month. The building is now ready for occupancy.
- 12) The researchers _____ just _____ (**measure**) the temperature. They are analyzing the data now.
- 13) The writer _____ just _____ (**complete**) the draft. The final version will be sent for editing.
- 14) The pharmacists _____ (**dispense**) the prescriptions. They are making sure everything is correct.
- 15) The scientist _____ (**publish**) the paper last week. It has gotten a lot of attention in the field.
- 16) The author _____ (**finish**) the manuscript last month. The book is now being edited.
- 17) Several customers _____ still _____ (**not / receive**) their orders, but they were patient.
- 18) The trainers _____ already _____ (**complete**) their certification. They will start teaching next month.
- 19) The administrator _____ (**process**) the request yesterday. The change was made immediately.
- 20) The researchers _____ (**analyze**) the data for the past week. The final report will be published soon.
- 21) The workers _____ (**arrive**) early this morning. The meeting has already started.
- 22) The students _____ (**prepare**) their presentations for the competition. They are practicing their speeches.
- 23) The editorial team _____ already _____ (**revise**) the first draft thoroughly.
- 24) The consultants _____ just _____ (**finish**) the analysis. The final report will be ready by next week.
- 25) The assistant _____ (**not / send**) the invoice yesterday, so the client followed up again.

Answer Sheet (C3FC6)

Present Perfect Tense or Simple Past Tense: Advanced Level: Fill In The Blanks Quiz 6

- 1) coordinated
- 2) completed
- 3) have designed
- 4) have / submitted
- 5) has / finalized
- 6) has / missed
- 7) have / given
- 8) have planned
- 9) have written
- 10) have / installed
- 11) completed
- 12) have / measured
- 13) has / completed
- 14) have dispensed
- 15) published
- 16) finished
- 17) haven't / received
- 18) have / completed
- 19) processed
- 20) have analyzed
- 21) arrived
- 22) have prepared
- 23) has / revised
- 24) have / finished
- 25) didn't send



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