

Fill In The Blanks using **Present Perfect Tense** or **Simple Past Tense** .

- 1) The designers \_\_\_\_\_ already \_\_\_\_\_ (**draw**) the plans. They will start construction next week.
- 2) The team \_\_\_\_\_ (**finalize**) the contract yesterday. The paperwork is now complete.
- 3) The accountant \_\_\_\_\_ (**process**) the payment last week. The transaction was completed without issues.
- 4) The technician \_\_\_\_\_ (**fix**) the electrical issue last night. The equipment is now functioning properly.
- 5) The staff \_\_\_\_\_ recently \_\_\_\_\_ (**attend**) a workshop on customer service. They are eager to implement the new strategies.
- 6) A few researchers \_\_\_\_\_ (**publish**) their results last week. It has contributed greatly to the field.
- 7) The vendor \_\_\_\_\_ (**deliver**) the supplies last Friday. The team started working with them immediately.
- 8) The manager \_\_\_\_\_ (**approve**) the new proposal last week. The next phase will begin soon.
- 9) The researchers \_\_\_\_\_ (**discuss**) the new findings at the conference. They are excited about the results.
- 10) The scientists \_\_\_\_\_ (**gather**) data for the past year. They will analyze it in the next phase.
- 11) The committee members \_\_\_\_\_ recently \_\_\_\_\_ (**review**) the proposals. They are preparing their feedback.
- 12) The research team \_\_\_\_\_ already \_\_\_\_\_ (**analyze**) the results. The report is being prepared now.
- 13) The electricians \_\_\_\_\_ (**install**) the new lighting system. The building now has better illumination.
- 14) Several doctors \_\_\_\_\_ (**recommend**) a healthier diet for the patients. The new plan is being implemented.
- 15) The production team \_\_\_\_\_ already \_\_\_\_\_ (**increase**) efficiency. The new machinery has helped a lot.
- 16) The consultant \_\_\_\_\_ (**submit**) the final report this morning.
- 17) I \_\_\_\_\_ (**see**) the movie last weekend. I haven't liked it very much.
- 18) The project coordinator \_\_\_\_\_ already \_\_\_\_\_ (**review**) all submitted applications.
- 19) The worker \_\_\_\_\_ (**complete**) the repair last Thursday. The machinery is now fully operational.
- 20) My cousins \_\_\_\_\_ (**take**) a road trip across the country last summer. They visited many national parks.
- 21) The customers \_\_\_\_\_ already \_\_\_\_\_ (**buy**) the tickets, so we don't need to worry about them.
- 22) The inventory team \_\_\_\_\_ (**not / check**) the storage area before the delivery arrived.
- 23) The assistant \_\_\_\_\_ (**send**) the reminder email yesterday. The meeting is scheduled for tomorrow.
- 24) The human resources department \_\_\_\_\_ already \_\_\_\_\_ (**process**) the applications. The interviews are scheduled.
- 25) The account executive \_\_\_\_\_ already \_\_\_\_\_ (**contact**) all high-priority clients this week.

# Answer Sheet (C3FC3)

## Present Perfect Tense or Simple Past Tense: Advanced Level: Fill In The Blanks Quiz 3

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- 1) have / drawn
- 2) finalized
- 3) processed
- 4) fixed
- 5) has / attended
- 6) published
- 7) delivered
- 8) approved
- 9) discussed
- 10) have gathered
- 11) have / reviewed
- 12) has / analyzed
- 13) have installed
- 14) have recommended
- 15) has / increased
- 16) has submitted
- 17) saw
- 18) has / reviewed
- 19) completed
- 20) took
- 21) have / bought
- 22) didn't check
- 23) sent
- 24) has / processed
- 25) has / contacted



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